

Faculty Report Form
Incidents of Suspected Academic Dishonesty

Please complete this form in full to report any instance of suspected academic dishonesty. Make a copy for your records and forward the original, along with copies of any supporting documentation (e.g., exam, answer sheet, student's paper with notations, examples of plagiarized sources) where appropriate to the:

Office of the Dean of Students
55 Lexington Avenue
Room 2-255 for Box B2-255

Questions and follow up can be directed to
Dr. Ron Aaron at 646-312-4577 or
Chris Diggs at 646-312-4573

Instructor Name: _____

Department: _____ Telephone No.: _____

E-Mail Address: _____

Course: _____

Student Name: _____ Student ID #: _____

Date of Incident: _____

Type of Incident: _____ Cheating _____ Plagiarism _____ Other

Explanation of Incident: _____

What is your stated policy on cheating and plagiarism:

_____ A failing grade on the exam/paper _____ A failing grade in the course _____ Other (please explain):

Have you spoken with the student about his/her alleged behavior?

_____ Yes _____ No

If so, did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?

_____ Yes _____ No

If so, has the student agreed to your recommended sanction?

_____ Yes _____ No

Signature of Faculty Member _____

Date _____